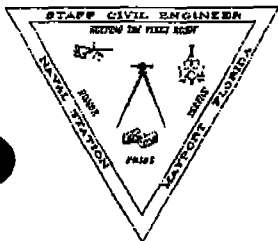


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MINUTES FOR RESTORATION ADVISORY BOARD MEETING HELD 20 JULY 1995 NS  
MAYPORT FL  
8/9/1995  
NAVAL STATION MAYPORT



STAFF CIVIL ENGINEER DEPARTMENT  
NAVAL STATION  
MAYPORT, FLORIDA 32228-0067

NAVSTA Mayport Administrative Record  
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9 August 95

MEMORANDUM

From: Cheryl L. Mitchell, Navy Co-Chair  
To: Restoration Advisory Board (RAB) Members

Subj: MINUTES OF JULY 20, 1995 MEETING

Members present: Edwin Cordes, Patricia Lauderdale, Paul Perez, Robert Weiss (Community Co-Chair),  
David Driggers, Cheryl Mitchell (Navy Co-Chair)  
Members absent: Jay Carver

1. First order of business was to inform our members about the unfortunate resignation of Bronson Lamb and the fortunate conversion of Edwin Cordes from an alternate to a primary member. This also brought-up the subject of choosing additional alternates. Upon further discussions with the Public Affairs Officer at SOUTHDIV it has been determined that the community members themselves, since you are representative of the community, can choose alternate members any way you wish as long as the original intent of the RAB - representation of a diversity of community interests - remains. I will provide at the next meeting any remaining information I have from the original Selection Board on the applications they reviewed during the first round.

2. Frank Lesesne gave a presentation on Hydrogeology. Frank also presented a "refresher" course on the *General Information Report* which had been mailed to all of you during the previous week. This report contains the background/historic information about the environmental program conducted at Mayport. This information would normally be required in all reports and it was decided that it would be easier for all involved in the regulatory review process if we compiled this information and submitted it in one report versus repeating it in all reports. Members were requested to read through this report and prepare questions for the next meeting.

3. Our Charter was the next topic of discussion. Paul Perez had looked into the regulatory requirements of 10 USC Sec 2705(c). He found that there is a more appropriate section under which our RAB would fall - Sec 2705(d). I will make these changes along with the new Primary Member name change and have this ready for signature at the next meeting.

4. Peggy Layne gave a brief overview of the *RFA/SV Report* which would be mailed to the members within the next two weeks (you should now have this). The report represents seven RFA/SV sites at which confirmatory sampling was performed. Two sites were recommended for further study, the other five were recommended for No Further Investigation. We will be presenting a more indepth presentation of this report at our next meeting and walking you through Conclusions and Recommendations, so please bring your copy with you.

5. I spoke briefly about our upcoming "Availability Session", or Open House, and brought up the possible combination of our RAB portion of this session with another program that we are working on at Mayport called the Navy Environmental Leadership Program or NELP. There were three contracts that were awarded to perform Innovative Technology demonstrations at three of our SWMUs. As part of this demonstration contract NAVSTA Mayport would offer an Open House to discuss our progress during these contracts with the community. Since the same people from the Navy, ABB, and the community (as a target audience) will be required at both Open Houses it would make sense to provide both Open House forums at the same time and allow the RAB members to participate in both. The tentative date for this was set at either the 5th or 7th of December. This will be a continuing topic of discussion during our upcoming meetings as we start planning for the session.

6. Discussions were held on suggestions for expanding the mailing list. Patricia suggested including notices in the MWR Club billing statements; Bob suggested notices in the a publication the Atlantic Beach sends out on a quarterly basis to households who get water bills - approximately 6500 people and it would be free of charge! NAVSTA Mayport will be sending out information on our environmental program to a list of active voters in Atlantic Beach which will have a "tear off and mail back" section if they want additional information on the program. Paul knows someone on the Shorelines panel and Bob has been trying to get someone from the Beaches Leader to come to the meetings. Either of these people could write articles to give our meetings more exposure. NAVSTA Mayport will try and get copies of some photographs we recently had taken and get these to either of the two papers for their files and for future articles.

7. We did set dates for our next three meetings (after August) which are - September 21, October 19, and November 16 with a possible pre-Availability Session meeting on November 30. All meetings are scheduled for 6:30 p.m. at the Council Chambers in Atlantic Beach City Hall.

8. The subject of base passes for RAB members to allow for easy access to the base was raised. I will be asking the Commanding Officer as well as the Security Officer about this request and let you know the possibilities.

9. Our Summer Edition of the newsletter should be mailed within a couple of weeks. Also, a draft version of *Fact Sheet 4: RCRA Facility Assessment and Sampling Visit*, will be sent to you for your review and comments.

10. See you next Thursday, August 17 at 6:30 p.m.



Copy to:

NAVSTA Mayport N004, N4E, N4A, N4, 00  
SOUTHNAVFACENGCOM (David Driggers)  
ABB-ES (Peggy Layne/Frank Lesesne/Ashley Power)  
FDEP Tallahassee (Jim Cason)  
USEPA Region IV (Jay Bassett/Martha Berry)  
COMNAVBASE Jacksonville (Jerry Wallmeyer)

**AGENDA**  
**RAB Orientation Meeting**  
**June 21, 1995, 7 p.m.**

- |   |  |                            |
|---|--|----------------------------|
| ▶ | Welcome  | Cheryl Mitchell            |
| ▶ | Presentation<br><i>Hydrogeology</i>  | Frank Lesesne              |
| ▶ | Questions & Answers about the<br><i>General Information Report</i>   | NAVSTA Mayport RAB Members |
| ▶ | Signing the NAVSTA Mayport RAB Charter   | NAVSTA Mayport RAB Members |
| ▶ | Organizing the Availability Session  | NAVSTA Mayport RAB Members |
| ▶ | General Discussion   | NAVSTA Mayport RAB Members |
|   | <ul style="list-style-type: none"><li>• Location and date of next RAB meeting</li><li>• Soon to be released documents</li><li>• Other Topics</li></ul> |                            |

# **Charter of the Naval Station Mayport Restoration Advisory Board June 1995**

## **I. Name**

This organization shall be known as the Naval Station Mayport Installation Restoration Program (IR Program) Restoration Advisory Board (RAB). The RAB will fulfill all requirements of 10 USC Sec 2705(c) for Technical Review Committees at Department of Defense installations. The RAB will work in partnership with Naval Station Mayport on environmental cleanup issues and related matters. Through the RAB, the community may review progress and participate in the decision making process.

## **II. Purpose and Mission**

The purpose of the Naval Station Mayport Restoration Advisory Board is to:

- ▶ Facilitate communication among the members of the RAB in relation to actions taken by the Navy under its environmental restoration program.
- ▶ Provide an opportunity for members to comment on actions and proposed actions taken by the Navy under its environmental restoration program.
- ▶ Promote regulatory and public participation in accordance with applicable laws.
- ▶ Serve as a model for other Restoration Advisory Boards.

The RAB mission is to establish and facilitate a forum with the community, regulators, and Naval Station Mayport for the input and exchange of information in an open and interactive dialogue concerning the installation's environmental restoration program.

## **III. Authority**

The basis and authority for this charter is the directive from the Chief of Naval Operations dated 9 February 1994.

## IV. Membership

- A. This Charter establishes the RAB. The RAB will consist of:
- Naval Station Mayport's Installation Restoration (IR) Coordinator who will serve as the Navy Co-Chair;
  - community members, one of whom will serve as the Community Co-Chair;
  - representatives from the U.S. Environmental Protection Agency (USEPA), the Florida Department of Environmental Protection (FDEP), and the Southern Division Naval Facilities Engineering Command. State of Florida and Federal Natural Resource Trustees will be considered ex-officio members.
- B. Community members shall serve without compensation. All expenses incident to local travel and review inputs shall be borne by the respective member or their organization. The following member expectations should be considered:
- ▶ Terms - RAB members are expected to serve at least a two-year term.
  - ▶ Participation - RAB members are expected to attend all RAB meetings. RAB members must notify the one of the Co-Chairs if they will be unable to attend a regularly scheduled RAB meeting. Attendance at RAB meetings is critical to the success of its goals. RAB members may have three unexcused absences in one year. Members who have more than three unexcused absences will be asked to assess their commitment to the RAB and, if necessary, resign.
  - ▶ Availability to Community - RAB members are expected to communicate with local community members and interest groups concerned with specific installation cleanup issues, and to report back to organized groups to which they belong or represent. It is important for RAB members to serve as a direct and reliable conduit for information flow to and from the community. RAB members should understand that their names and phone numbers will be widely communicated to the local community to enable ready community access and communication. RAB members need to remember that it is their duty to honestly represent information that they receive. Tentative conclusions and draft recommendations should be properly identified.
  - ▶ Review of Documents - RAB members may be asked to review various reports on installation cleanup activities, including draft and final technical documents, proposed and final plans, status reports, and consultants reports. RAB members will be responsible for reviewing this information and providing review comments and other input to Naval Station Mayport at RAB meetings. Regular RAB meetings and special focus sessions will be conducted at which these documents will be discussed. The Navy, FDEP and USEPA technical support staff will be available to provide informational support to RAB members.

- ▶ Conflict of Interest - Individuals who have certain financial interests which may affect their impartiality in dealing with matters presented to the RAB for consideration may not properly be a member of the Board. Such a conflict of interest exists for any individual who may make a direct personal financial gain or who may gain an unfair business advantage resulting from the implementation of recommendations relating to the type of environmental restoration (ER), waste management (WM) methods or ER/WM research and development methods or technologies employed for accomplishing base cleanup.
- C. Chairmanship will be a jointly held responsibility between the Navy and the community. This will provide the community with direct input and ownership in the RAB process from the beginning. The length of the term to be served by the Community Co-Chair shall be two years. This will allow for continuity, but also timely change if necessary. The RAB community membership should also bear the responsibility of terminating the Community Co-Chair that is either ineffective or detrimental to the progress of the RAB.
- D. The RAB will regularly review, discuss, and provide comments on a wide variety of technical documents and plans. This documentation will simultaneously be made available for public review and comments at the local information repositories. Public comments will be seriously considered before these documents or plans are finalized.
- E. Public participation on the RAB will be strictly voluntary. The Navy is not authorized to provide technical assistance grants of direct financial support to the public members for their services.

## V. Structure and Operating Procedures

- A. Cheryl L. Mitchell will serve as the Navy Co-Chair on the RAB, and Robert G. Weiss will serve as the Community Co-Chair. The Navy Co-Chair and the Community Co-Chair will alternate the responsibility for running each meeting.
- B. RAB community members may form sub-committees to address specific issue as deemed necessary by the group as a whole.
- C. Meetings will be held as agreed upon on a monthly basis or as needed at the request of individual members. Minutes and agenda will be mailed 7 days prior to the RAB meeting. RAB meetings will be open to the public and notices will be provided to local newspapers of general circulation to the affected area. When time permits, meetings will be advertised to members on the mailing list.
- D. The Navy Co-Chair will be responsible for recording and disseminating the meeting agendas. Approval of prior meeting minutes will be an agenda item for each meeting. Comments on the minutes may be provided to the Chair.

- E. The Navy Co-Chair will make documents available for review at the information repository. The members should submit written comments on the subject documents within the time frame specified (30-60 days). The chair will ensure that written responses to comments are provided to the members in a timely manner. Members are responsible for assuring that comments reflect the position of their constituency. Members are responsible for accurately representing the status of information in draft or preliminary documents provided for their review.
- F. Action items will be established at each RAB meeting. Responses to comments or requests for information will be provided in writing. All action items will be listed in the minutes of the meeting at which they are assigned. Progress on each action item will be briefed at each RAB meeting. When an action item is closed, the written response will be included in the minutes.
- G. Final documents, members' comments reviewed by the RAB, responses to action items, and RAB meeting minutes will become a part of the administrative record on which the selection of response action will be based. The administrative record will be available for public review.
- H. The RAB, in addition to facilitating the exchange of information, will attempt to resolve, through consensus, all issues and problems that may arise during the course of IR Program activities. Decisions of the RAB will be the result of consensus whenever possible. When dissenting opinions exist, they will be noted in the meeting minutes.
- I. The Naval Station Mayport RAB will prepare a termination report documenting its issues and experiences upon suspension of the RAB.



## **VI. Effective Date and Modification**

- A.** The RAB will be considered effective upon signature of two-thirds (2/3rds) majority of the members.
- B.** The Charter may be amended by the mutual consent of two-thirds (2/3rds) majority of the members.

IT IS SO AGREED ON THIS DATE: \_\_\_\_\_

### **Naval Station Mayport Restoration Advisory Board Members:**

\_\_\_\_\_  
**Cheryl L. Mitchell**, Navy Co-Chair  
Naval Station Mayport

\_\_\_\_\_  
**Robert G. Weiss**, Community Co-Chair

\_\_\_\_\_  
**David Driggers**  
Southern Division Naval Facilities Engineering Command

\_\_\_\_\_  
**Jay R. Carver**  
Community Member

\_\_\_\_\_  
**Jay Bassett**  
U.S. Environmental Protection Agency

\_\_\_\_\_  
**Bronson E. Lamb, III**  
Community Member

\_\_\_\_\_  
**Jim Cason**  
Florida Department of Environmental Protection

\_\_\_\_\_  
**Patricia A. Lauderdale**  
Community Member

\_\_\_\_\_  
**Paul I. Perez**  
Community Member

**CHARTER**  
Naval Station Mayport Restoration Advisory Board

## An Overview of the **RCRA Facility Assessment Sampling Visit Report**

July 20, 1995

Naval Station Mayport  
Restoration Advisory Board

## What is the **RCRA Facility Assessment Sampling Visit Report?**

- The purpose of the NAVSTA Mayport **RCRA Facility Assessment Sampling Visit Report** (known as the **RFA/SV**) is to:

- determine if a release occurred, and
- determine if further environmental investigations are required at a specific site.

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Restoration Advisory Board

## What's in the **RFA/SV**?

- Results of confirmatory sampling of:

- surface soil
- subsurface soil
- sediment
- surface water
- groundwater

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Restoration Advisory Board

## How will the **RFA/SV** be used?

- The **RFA/SV** represents the first step in the cleanup process.
- Confirmatory sampling was conducted at NAVSTA Mayport because releases of hazardous materials were suspected.
- Analysis of this data will determine the need for future environmental investigations at specific sites.

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Restoration Advisory Board

## Group I Sites

- SWMU 26 - Landfill C
- SWMU 49 - Flight Line Retention Ponds
- SWMU 50 - East & West Dredge Material Holding Areas
- SWMU 56 - Building 1552 Accumulation Area

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Restoration Advisory Board

## SWMU 26 - Landfill C

- Landfill C was used in 1963 as a general landfill for scrap metal and construction debris.
- Sampling involved:
  - soils
  - groundwater

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Restoration Advisory Board

#### **SWMU 49 - Flight Line Retention Ponds**

- These ponds, near the runway, collect rain water runoff. They are of special concern because they discharge into a wetlands area.
- Sampling involved:
  - - surface water
  - sediment

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Restoration Advisory Board*

#### **SWMU 50 - East & West Dredge Material Holding Areas**

- The turning basin at NAVSTA Mayport is a natural eddy, accumulating silt from the St. John's River. Dredging is conducted to keep the turning basin deep enough for Navy ships to use.
- Sampling involved:
  - surface water
  - sediment

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Restoration Advisory Board*

#### **SWMU 56 - Building 1552 Accumulation Area**

- Building 1552 is an aviation maintenance area; the accumulation area is where used solvents, paints and oils are stored.
- Sampling involved:
  - soils
  - groundwater

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Restoration Advisory Board*

#### **Group II Sites**

- SWMU 19 - Naval Aviation Depot (NADEP) Blasting Area
- SWMU 28 - Defense Reutilization and Marketing Office (DRMO) Yard
- SWMU 48 - Former Chemistry Laboratory Accumulation Area

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Restoration Advisory Board*

#### **SWMU 19 - Naval Aviation Depot (NADEP) Blasting Area**

- This riverfront area was used for cleaning and "sandblasting" of aviation parts.
- Black Beauty™ is an inert metallic substance that was used during "sandblasting."
- Sampling involved:
  - soils
  - sediment

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Restoration Advisory Board*

#### **SWMU 28 - Defense Reutilization and Marketing Office (DRMO) Yard**

- The DRMO Yard is a stockpile area for equipment and materials that NAVSTA Mayport plans dispose of or sell.
- Sampling involved:
  - soils
  - groundwater

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Restoration Advisory Board*

### **SWMU 48 - Former Chemistry Laboratory Accumulation Area**

- This Chemistry Laboratory was adjacent to the Oily Waste Treatment Plant (SWMUs 6 - 11).
- The site was used to store drums of waste material.
- Sampling involved:
  - soils
  - groundwater

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Restoration Advisory Board*

### **Summary**

- RFA/SV confirmatory sampling found no evidence of significant release at:
  - SWMU 19: NADEP Blasting Area
  - SWMU 26: Landfill C
  - SWMU 28: DRMO Yard
  - SWMU 48: Former Chemistry Laboratory Accumulation Area
  - SWMU 56: Building 1552 Accumulation Area

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### **Summary**

- Further investigations are recommended to further study the ecology impact around:
  - SWMU 49: Flight Line Retention Ponds
  - SWMU 50: East & West Dredge Material Holding Areas

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Restoration Advisory Board*